

**TeamLease Skills University**  
**ITC Building, ITI Tarsali, Vadodara, Gujarat**  
**Minutes of Board of Studies Meeting**

**Date:** April, 21, 2021

**Time:** 2:30 PM onwards

**Called by:** Department of Commerce & Management, TLSU

**Attendees:** Members of BOS & Invitees

The 5<sup>th</sup> Board of Studies Meeting of the Department of Commerce and Management was held at 2:30 PM on 21<sup>st</sup> April, 2021 (Wednesday) in virtual mode using google meet platform ([meet.google.com/syd-vcts-noe](https://meet.google.com/syd-vcts-noe)) to discuss issues as per the agenda sent to the members of the Board.

The meeting was convened by the convener Dr. Anupam Mitra (Head, Commerce & Management Department) and was conducted under the Chairmanship of the Dean Academics Dr. Avani Umatt.

The following members were present during the meeting-

1. Dr. Avani Umatt – Dean Academics and Chairman of Board of Studies.
2. Dr. Amit Pandya – Associate Professor, Dept. of Commerce & Business Mgt., Faculty of Commerce, M.S. University of Baroda
3. Mr. Sharadh Unnithan, – Chief Manager, ICICI Bank Ltd.,
4. Mr. Prashant Parmar – Controller of Examination (I/C) , TLSU.
5. Dr. Ashutosh Sandhe –Professor, C & M Department, TLSU
6. Dr. Manoj Sharma - Associate Professor, C & M Department, TLSU
7. Dr. Priyanka Patel - Assistant Professor, C& M Department, TLSU
8. Dr. Anupam Mitra – Professor & Head of C & M Department, TLSU and Convener of BoS.

The following were present as Invitee to the meeting-

1. Ms. Shimi Bijju- HOD (I/C) and Assistant Professor, Department of IT, TLSU
2. Mr. Dishank Upadhyay- HOD(I/c), Assistant Professor, Department of Mechatronics, TLSU



The meeting started with the permission of the chair and the following were discussed –

**Item No. 1 Minutes of the 4<sup>th</sup> Meeting of the BOS**

The Minutes of last BOS meeting was presented for approval by Dr. Anupam Mitra. It was approved.

**Item No.2 Action Taken Report**

The convenor presented that the The syllabus was revamped as per the recommendation of the BOS and new skill based practical courses were launched in the UG programs. It was approved.

**Dr. Amit Pandya** suggested for On Job Training to spread across two semesters of 3 months each.

**Dr. Anupam Mitra** explained about the rigour and process followed during the OJT.

**Dr. Priyanka Patel** explained about various techniques and tools used for practical exposure of students during the skills based course delivery.

**Dr. Avani Umatt** discussed about the involvement of the industry and evaluation process followed during the on the job training (OJT).

**Mr. Sharad Unnithan** shared his opinion to think about some alternative of OJTs in terms of present pandemic situations.

**Item No. 3 Programme Structure and Syllabus for Work Integrated Learning (WIL) under Centre for Industry Knowledge Partnership (CIKP) department**

**Dr. Anupam Mitra** presented the following programmes under CIKP for working professionals with detailed syllabus.

- A. BBA Services SM WIL
- B. BBA Services CRM WIL
- C. BBA Services BFSI WIL
- D. BBA Services SCM WIL
- E. BBA Services Auto Sales Retail WIL
- F. BBA Finance WBL
- G. Post Graduate Diploma in CRM



**Dr. Avani Umatt** explained the credit framework of such WIL/ WBL programs as well as the delivery framework. She also explained about the examination scheme of the university in terms of Internal Evaluation / CCE and External Evaluation / SEE weightage for a theory subject as well as for a practical subject.

**All the programs were approved by the board.**

**Item No. 4 Renaming Bachelor of Business Operations (BBO) Programme as Bachelor of Management Studies ( BMS)**

**Dr. Anupam Mitra** proposed to rename Bachelor of Business Operations (BBO) Programme as Bachelor of Management Studies ( BMS) to be at par with UGC Nomenclature U/S 22 of the UGC ACT.

**The proposal was accepted by the board.**

**Item No. 5 Any other items with the permission of the Chairperson**

**Dr. Avani Umatt** proposed to make a feasibility study to launch MBA in the forth coming academic year 2021-22

The meeting ended with thanks to the chair and to all the members and invitees.

**Dr. Avani Umatt**  
Dean (Academics)  
TeamLease Skills University,  
Vadodara, Gujarat.

